

Minutes of the Annual General Meeting of Australian Institute of Traffic Planning and Management Ltd ACN 062 495 452 (AITPM)

Date and time: Thursday, 29 August 2024 at 1:00pm AEDT

Location: Virtual

Present

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| Liz McGregor | President Chair | Fred Gennaoui | Member |
| Reece Humphreys | Director | Richard Hanslip | Member |
| Mike Willson | Director | Harry Hunt | Member |
| Richard Isted | Director | John Trieu | Member |
| Tessa Knox-Grant | Director | Jasmina Jovanovic | Member |
| Chris Roberts | Director | Kon Kouinis | Member |
| Erin Thomas | Director | Andrew Leedham | Member |
| Gary Wood | Director | Rodney Markotis | Member |
| Craig Wooldridge | Director | Graham McCabe | Member |
| David Bohm | Member | Edward Meredith | Member |
| Dan Brown | Member | Mona Mosallanejad | Member |
| Nigel Coates | Member | Andrew Norton | Member |
| John Devney | Member | Lindsay Oxlad | Member |
| Hans Gao | Member | Andrew Weir | Member |
| Julie Gee | Member | Ben Wood | Member |
| Amir Khoei | Member | Haider Yousif | Member |
| Edward Chan | Member | | |

In attendance

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| Kirsty Kelly | AIPTM |
| Lauren Barnett | Company Secretary |
| Georgi Kartsidimas | AITPM |
| Erika Childs | AITPM |
| | AITPM |

Apologies

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| James Arnold | Director |
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1. Opening Remarks

Ms McGregor welcomed members to the Annual General Meeting called by the company Directors and paid respects to the traditional owners of the lands where members virtually joined, including their elders past and present.

The Company Secretary advised that the meeting was validly constituted and that a quorum was present and the Chair formally declared the meeting open at 1.02pm.

2. Notice of Meeting and Voting on Resolutions

The Chair confirmed that the Notice of Meeting together with the Explanatory Memorandum had been made available to all registered members within the notice period required and took the Notice convening the meeting as read.

The Chair advised that no proxies were received, and the direct votes have been counted and declared valid.

3. Chairs Opening Remarks

The Chair provided members an overview of the past year's focus on strengthening the governance structures, enhanced industry collaboration and key initiatives.

The Chair discussed projects including the recently launched Policy Platform, the Inclusive Mobility Program and Careers in Transport.

The Chair introduced the current Directors, including those retiring at the conclusion of the AGM and thanks them for their time and contributions.

4. Meeting Cadence

The Chair advised that the Notice of Meeting was made available to all registered Members within the notice period required. As set out in the Notice of Meeting, direct voting on all resolutions was made available to Members. As per the Constitution, Members are now entitled to vote only for the region they reside in.

In the State of SA only one candidate nominated and satisfied the eligibility criteria. SA Members will vote today on the election as opposed to the Ballot Election that occurred with NSW/ACT and Queensland.

5. General Business Questions

Members were provided the opportunity to ask questions prior to the Annual General Meeting. The Company Secretary read these out and Directors answered where appropriate.

6. Previous Minutes

Minutes from the previous Annual General Meeting held on 30 August 2023 and the Minutes from the General Meeting held earlier in the year on 27 March 2024 were made available and the Chair accepted these minutes as a true and accurate record of the meeting proceedings. There were no objections and the minutes were accepted.

7. Formal Business

7.1 Financial Statement & Report

The Chair noted that the Financial Report, the Directors Report and the Auditor's Report of the Company for the financial year ended 31 March 2024 were provided with the Notice of Meeting and there was no requirement for acceptance of these items.

8. Voting

The Chair advised that there were no proxies received prior to the meeting. The Company Secretary advised that the direct ballot votes were validly constituted for the Member Elected Directors in NSW/ACT and QLD.

The motion to elect Charles Mountain as the Member Elected Director in the SA Region, for a three-year term commencing at the conclusion of the AGM.

It was advised that the Members have elected Dan Brown as the Member Elected Director in the Queensland Region, for a three-year term commencing at the conclusion of the AGM.

It was also advised that the Members have elected Ben Wood as the Member Elected Director in the NSW/ACT Region, for a two-year term commencing at the conclusion of the AGM.

9. Close of meeting

There being no further business the Chair closed the meeting at 1.33pm AEST, thanking members for their continued support and participation.

CONFIRMED & signed in accordance with s251A of the *Corporations Act 2001* (Cth):

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Liz McGregor
Chair, AITPM