

AITPM Board Communique – March 2021

The AITPM Board met virtually in February and March 2021.

The following key matters arising from these meetings, may be of interest to AITPM members.

Strategic Planning Update

Following the development of a *draft* Strategic Plan in December, the National President consulted with AITPM Life Members in the first stage of consultation on the draft plan. Taking on board the very constructive and positive feedback from our active Life members, the Board recently endorsed the revised *draft* version of the Strategic Plan for consultation with various key stakeholder groups within the AITPM. The intent is to finalise the new Strategic Plan, for launch at the Brisbane National Conference in July.

Succession for the Board and Committees

The Board discussed the upcoming governance processes associated with the call for nominations for Directors and committee positions, noting that it is important to consider succession planning for office bearers. As a result, it was agreed that greater promotion of the professional and personal value of being involved in the governance structures of the AITPM is required to attract members to volunteer in these roles. A small working group has been formed to prepare some materials to assist this promotion, which will occur as part of the 2021 election of new committee and Board members.

Budget FY2021-22

The Board endorsed a conservative budget for the FY2021-22, which aims for an overall loss of no more than \$50,000. The budget is based on:

- A freeze on membership fees.
- Conservative membership targets for budget purposes.
- A reduced financial target for the National Conference given the uncertainty with the continued COVID19 operating environment.
- A full year of salary costs due to the employment of a CEO.
- Alignment to the overall aim to deliver a operating neutral budget within three years of CEO appointment.

CEO Priorities

Following the CEO's completion of a year in the role, during which the AITPM underwent significant change and growth, the Board and National Governance and Strategy committee have worked with the CEO to agree a set of priorities for delivery in 2021.

Risk Register

The Board and its committees, particularly the Finance Audit and Risk committee, have reviewed and updated the Risk Register. The importance of the regular review of this register and consideration of risks by the Board has been acknowledged, and it will now feature as a standing item on Board agendas.

2021 Brisbane National Conference and Online Conference Series

The National Conference Governance Committee has overseen the progress of the Brisbane National Conference, with planning for the in-person event well underway. The event has been reduced in scale, but with the ability for adjustments to be made if physical distancing restrictions ease. Early planning for the Online Conference Series has also commenced, with a joint process for the Call of Abstracts. A process is also underway to recruit a volunteer national committee to deliver the Online Conference Series that is comprised of members from across the country, rather than a single branch.

Membership Policy Report

Through the Membership Strategy Committee, the Board adopted changes to the AITPM membership structure to replace the Corporate Membership (3, 5 & 10), with Corporate Subscribers and Local Government Subscribers. The Board endorsed updated to the Membership Policy to reflect these changes.

The Board also noted that the Membership Strategy Committee is developing a Membership Growth (Retention & Recruitment) Strategy, with the CEO to drive the process for developing the Strategy.

NSW YPN Buddy Pilot Program

As part of AITPM's role to continually welcome the next generation of practitioners, to ensure innovation and best practice is maintained in the field, the Board endorsed the "AITPM YPN Buddy Program" proposed by NSW YPN as a pilot program for 2021. The Program provides AITPM with an opportunity for intergenerational knowledge sharing and networking which is important in developing the early career stages of young professionals and potential future leaders. The Buddy Program will be trialled in NSW during 2021 and if successful, rolled out to the other states.