

## AITPM Board Communique – November 2023

The AITPM Board met on 30 November and the following key matters arising from the meetings, may be of interest to AITPM members.

### Governance and Strategy Matters

#### Appointment of Office Bearers and Board Committees

The Board made the following appointments:

##### **Company Secretary Appointment**

- Lauren Barnett

##### **Proposed Changes to AITPM Governance**

On the 15 November 2023 the Board held a briefing webinar for members on *the Proposed Changes to AITPM Governance* as a result of the outcomes of the Board's Governance Review.

The webinar provided for further members consultation and an opportunity to ask questions in relation to the proposed changes to the current board structure and governance by way of amending the Constitution. The advice and guidance received from the governance professional was noted to aims to:

- enable the Board to better fulfill its roles and responsibilities with a greater focus on strategy and governance; and
- reduce the emphasis on operational-focused activities by divesting these tasks to the CEO and the State Branch network.

The Board acknowledged the comments received from members about the proposed changes and discussed members' queries particularly relating to the voting procedure.

The Board discussed the results of the Branch Committee poll conducted as a result of members feedback from the webinar specifically relating to voting appetite for national or state/regional voting of representative directors. The Board unanimously agreed to amend the proposed Constitutional changes to include regional voting preference as a result of the response to the poll.

##### **Corporate Governance policy matters**

The Board acknowledged their responsibility for establishing a system for identifying, disclosing, and managing conflicts of interest.

The Board adopted a Conflict-of-Interest Policy and agreed that the Company Secretary would be responsible for maintaining a register of declared conflicts as notified by the Board.

The first draft of a Skills Matrix Framework was reviewed, and the Board agreed that it was in line with the proposed governance changes to ensure that the AITPM Board directors hold the appropriate skills, competencies, experience and diversity to provide strong governance and lead the strategic direction. It was agreed for the skills matrix to be further considered and populated with details of the current members of the board.

### **Policy and Advocacy Platform Development**

The progress towards the development of the Policy Platform was noted to have engaged professional support and work has commenced through research and consultation. The emerging policy priority areas as a result of members survey were noted to include;

- Promoting consistent, evidence based transport decisions by all governments;
- Improving equality of access;
- Elevating public and active transport;
- Accelerating transport decarbonisation.

The Board endorsed the progress for one of the emerging themes to be selected for progression for AITPM's first policy statement - accelerating transport decarbonisation.

### **Inclusive mobility program**

The Board discussed the initial lessons learnt from the inclusive mobility program. The steering group had met four times during 2023.

## **Finance, Audit and Risk Matters**

### **FY2025/24 Draft Budget**

The Board reviewed and discussed the draft budget including costs associated with the 2024 Conference to be held in Perth noting increased expenses associated with hosting the annual Conference in the west. Members expectations regarding 'around' country conference hosting was considered a priority given the previous agreement and members expectations.

Membership fee assumptions were noted to include a fee increase in line with CPI and a 10% increase in subscription rates.

## Other matters

### **2024 Perth National Conference**

An update was provided on the progress of the 2024 Conference to be held in Perth from 12 to 14 August 2024. The conference was noted to be progressing well and the objectives were discussed to include;

- To provide a forum to share, explore and debate technical knowledge, the latest research and industry innovations;
- To bring people together and provide positive opportunities for members and delegates to build professional networks;
- To represent, engage, integrate, and promote diversity and inclusion in our industry;
- To cultivate fresh thinking and collaborative multi-generational and multidisciplinary approaches; and
- Provide an engaging platform for industry to come together to address challenges, share insights, and seize opportunities for collective progress.

The Perth Conference Committee agreed to provide regular updates to the Board on achieving the objectives, including financial and governance realisations.